



LOAN

During the opening hours you can use the **self-service machines** to borrow media with your *thoska*.

You can furthermore borrow media at the **Loan and Information Desk** during the following hours:

Monday – Friday 9.00 – 18.00

LOAN PERIODS

Open access section	1 week
Textbook collection	4 weeks
Stacks	4 weeks

Lexica, standard works, loose-leaf collections as well as periodicals cannot be borrowed and are marked accordingly with two yellow stripes.

RETURN

All media can be returned by using the **self-service machines** on the ground floor, the Return Box or at the Loan Desk in the entrance area.

REGISTRATION

In order to register with the library, please consult the Central Loan Desk at Bibliotheksplatz 2.

Students of the Friedrich Schiller University are automatically registered at the ThULB. An additional registration is not necessary.

Changes of personal data have to be submitted to the Central Loan Desk. Students of University of Jena have to contact the Student Service Center, whereas employees of University of Jena have to consult their respective office in the Human Resources Department.

CONTACT

Carl-Zeiss-Straße 3
07743 Jena
E-Mail: tbrws_thulb@uni-jena.de

Loan and information desk	+49 (0) 3641 9-404 420
Law	+49 (0) 3641 9-404 421
Economics	+49 (0) 3641 9-404 431
Social and Political Sciences	+49 (0) 3641 9-404 431
European Documentation Centre / United Nations Depository Library	+49 (0) 3641 9-404 426



www.thulb.uni-jena.de

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Branch Library of Law, Economics and Social Sciences

OPENING HOURS

Monday – Friday	9.00 – 22.00
Saturday	10.00 – 20.00
Sunday	10.00 – 18.00

Changes will be announced on our website and in our branch libraries respectively.

Lockers are situated outside the library in the basement of the building.

Please bring your own padlocks for using the lockers.

SERVICE

In addition to printed books, periodicals and newspapers, the library offers a wide range of electronic resources (databases, e-journals, e-books), which can be researched via the ThULB website.

Moreover, for working on site we provide:

- Computer and laptop desks with internet use
- Copy machines and printers on every floor,
1 coin operated copy machine (ground floor)
- 1 reader printer, 2 overhead book scanner
- 2 rooms for group work equipped with monitor screen
- 4 carrels to be booked on site
- lockers for work material
- 1 workplace for the visually impaired (ground floor)

GUIDED TOURS AND TRAINING SESSIONS

Guided library tours take place with previous registration at the beginning of the semester, or upon request.

For further information visit:



www.thulb.uni-jena.de/tb_rewi_schulungen

COLLECTION

The branch library holds the open access and reference sections, the integrated textbook collection and periodicals on the following subjects:

GROUND FLOOR / Law (JUR):

F	Traffic law
K	Public law
L	Canon law
M	Public international law
N	European law
O	Foreign law
W	Islamic law
Y	Law of the GDR

Special Libraries

EDZ	European Documentation Centre (EDC) Collection of official documents and publications of European Institutions
UNO	United Nations Depository Library Collection of official documents and publications of the United Nations

Service hours:

Monday – Friday 9.00 - 16.00 / by arrangement
Room E068

1ST FLOOR / Law (JUR):

A	General
B	Legal history
D	Civil law
E	Commercial and company law
G	Justice, litigation, civil procedure
H	Criminal Law
JP	Private international law
P	Labour and social law
Q	Economic law
R	Intellectual and industrial property
T	General collections of decisions
U	General series
V	Legal digest, official documents
Z	Periodicals

Loose-leaf collections on all subjects

COLLECTION

2ND FLOOR / Economics (WIR):

A	General
B	Methodology
C	Economic theory
D	Economic policy, economic systems
E	Economic history
F	Economics, economic policy in individual countries
G	Mathematics, statistics, business informatics
J	National economy, financial reporting
K	Finance, credit, banking
L	Public finances, taxation, fiscal law
M	Foreign trade, business cycles, capital market
N	Military, agriculture, demography
O	General business studies
P	Accounting, auditing
R	Special business studies
S	Branches of economy, economic policy
T	Labour market, industrial relations, human resource management
U	Environmental economics, regional economic policy
V	Social policy, health system, business education
W	Crosscultural business communication

3RD FLOOR

Newspapers

Economics (WIR):

Z	Periodicals
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Social Sciences (SOZ / POL):

A	General
F	Sociology
H	Political science
Z	Periodicals

Regarding content-related questions on the subjects, please contact our subject librarians.