



## LOAN

During the opening hours you can use the **self-service machines** to borrow media with your *thoska*.

You can furthermore borrow media at the **Loan and Information Desk** during the following hours:

Monday – Friday 9.00 – 18.00

### LOAN PERIODS

Open access section	4 days
Textbook collection	4 weeks
Stacks	4 weeks

Lexica, standard works, loose-leaf collections as well as periodicals cannot be borrowed and are marked accordingly with two yellow stripes.

### RETURN

All media can be returned by using the **self-service machines** on the ground floor, the Return Box or at the Loan Desk in the entrance area.

Please note that registration, change of particulars as well as inter-library loans take place at the Central Loan Desk in the main library building only.

## CONTACT

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Loan and information desk	+49 3641 / 9 404 20
Law	+49 3641 / 9 404 21
Economics	+49 3641 / 9 404 31
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European Documentation Centre/ United Nations Depository Library	+49 3641 / 9 404 26



[www.thulb.uni-jena.de](http://www.thulb.uni-jena.de)

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# Branch Library of Law, Economics and Social Sciences

## OPENING HOURS

Monday – Friday	9.00 – 22.00
Saturday	8.00 – 18.00
Sunday	10.00 – 18.00

Lockers are situated outside the library in the basement of the building.

Please bring your own padlocks for using the lockers.

## SERVICE

In addition to printed books, periodicals and newspapers, the library offers a wide range of electronic resources (databases, e-journals, e-books), which can be researched via the ThULB homepage.

Moreover, for working on site we provide:

- Computer and laptop desks with internet use
- Copy machines and printers on every floor,  
1 coin operated copy machine (ground floor),  
1 colour copy machine (3<sup>rd</sup> floor)
- 1 reader printer, 1 overhead book scanner
- 2 rooms for group work
- 4 carrels to be booked on site
- lockers for work material
- 1 workplace for the visually impaired (ground floor)

Regarding content-related questions on the subjects, please contact our subject librarians.

## GUIDED TOURS AND TRAINING SESSIONS

Guided library tours take place with previous registration at the beginning of the semester, or upon request.

For further information visit:



[www.thulb.uni-jena.de/tb\\_rewi\\_schulungen](http://www.thulb.uni-jena.de/tb_rewi_schulungen)

## COLLECTION

The branch library holds the open access and reference sections, the integrated textbook collection and periodicals on the following subjects:

### GROUND FLOOR / Law (JUR):

F	Traffic law
K	Public law
L	Canon law
M	Public international law
N	European law
O	Foreign law
W	Islamic law
Y	Law of the GDR

### Special Libraries

EDZ	European Documentation Centre (EDC) Collection of official documents and publications of European Institutions
UNO	United Nations Depository Library Collection of official documents and publications of the United Nations

### Service hours:

Monday – Friday 9.00 - 16.00 / by arrangement  
Room E068

### 1<sup>ST</sup> FLOOR / Law (JUR):

A	General
B	Legal history
D	Civil law
E	Commercial and company law
G	Justice, litigation, civil procedure
H	Criminal Law
JP	Private international law
P	Labour and social law
Q	Economic law
R	Intellectual and industrial property
T	General collections of decisions
U	General series
V	Legal digest, official documents
Z	Periodicals

Loose-leaf collections on all subjects

## COLLECTION

### 2<sup>ND</sup> FLOOR / Economics (WIR):

A	General
B	Methodology
C	Economic theory
D	Economic policy, economic systems
E	Economic history
F	Economics, economic policy in individual countries
G	Mathematics, statistics, business informatics
J	National economy, financial reporting
K	Finance, credit, banking
L	Public finances, taxation, fiscal law
M	Foreign trade, business cycles, capital market
N	Military, agriculture, demography
O	General business studies
P	Accounting, auditing
R	Special business studies
S	Branches of economy, economic policy
T	Labour market, industrial relations, human resource management
U	Environmental economics, regional economic policy
V	Social policy, health system, business education
W	Crosscultural business communication

### 3<sup>RD</sup> FLOOR

#### Newspapers

#### Economics (WIR):

Z	Periodicals
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#### Social Sciences (SOZ / POL):

A	General
F	Sociology
H	Political science
Z	Periodicals